

United States Air Force Reserve

Integrity - Service - Excellence

Joint Officer Management



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ARPC/DPAF

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U.S. AIR FORCE



Joint Officer Management

- **AUTHORITY:**
 - Title 10 U.S.C. Chap 38 661-668
 - DoDI 1300.19
 - CJCSI 1330.05 – **Rewrite is out for coordination. Expect a lot of changes to be announced**

- **Two routes:**
 - **Experience Joint Duty Assignment (E-JDA)**
 - Gained anywhere; depends on work accomplished (30+ days to be able to submit for credit)
 - E-JDA is not for service competencies or tactical/operational experiences
 - Must be submitted w/in 365 days after experience complete
 - Intensity factors: **x1 for non-combat x2 for combat**

 - **Standard Joint Duty Assignment (S-JDA/JDAL)**
 - 48 AGR billets, 402 IMA and 81 TR Total 521 JDAL billets
 - 18 locals: JS/WH, OSD, NDU, DISA, 2-TR units, COCOMS
 - 2 yrs in AGR billet versus 3 yrs. **Few waivers for <24 months**

- **Both paths require JPME I/II completion to become JQO**



Part time JDAL Requirements

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| | Years in S-JDA | + Experience Points | Minimum Annual Participation in S-JDA (days/year) see Note 3 |
|-------------------------|----------------|---------------------|--|
| O-6 and Below | | | |
| 4-Year S-JDA | 4 | 0 | 36 |
| 3-Year S-JDA/E-JDA | 3 | 10 | 36 |
| 2-Year S-JDA/E-JDA | 2 | 18 | 36 |
| O-7 and Above | | | |
| Full GO/FO S-JDA Credit | 3 | 0 | 36 |
| GO/FO S-JDA/E-JDA | 2 | 7 | 36 |

- The annual participation accounting date will be the anniversary date the officer was assigned to the JDAL position (DoDI 1300.19: Section 12)
- After completion of the S-JDA tour, officers failing to meet the 36-day minimum participation requirement may request their time served (number of days divided by 30.4) be accrued under the E-JDA path
- A maximum of 6 discretionary points may be used as experience points required
- **CREDIT FOR CIVILIAN EXPERIENCES.** RC officers who are employed by the Federal Government, to include members serving in military technician status, may apply for JDA credit through the experience path, if the performance of their duties meets the statutory definition of joint matters. **Up to 12 points**
- Officer needs 2/3/4 yrs of 36 days – not full 2/3/4 calendar years. Can depart with credit as soon as 36 days are met
- Time in Position: 12+months aggregate time as O-4. Some officers will need more than 24 points for JQO. This is for those on the E-JDA path



Annual Training Requirement Certification

CJCSI 1330.05 Enclosure 5 para 6.g:

(1) RC officers are expected to perform their annual training in their joint duty assignment. Duty performed outside of the joint organization must not be certified as part of the JDAL tour.

(2) **Joint organizations owning part-time JDAL positions will certify annually the number of days of duty performed into JDAMIS, and must identify a point of contact responsible for monitoring and performing the annual training certification.** Joint organizations must notify, in writing, each officer serving in a part-time JDAL position of the requirement to provide certification documentation during their joint tour anniversary month. The incumbent's anniversary date in a JDAL position is based on the date the officer first performed creditable duty in the JDAL position.

(3) The number of days certified must equal the actual number of duty days performed with the joint organization (e.g. two inactive duty training periods equals one duty day).

h. The required experience points, as identified in Table E-1 must come from experiences outside of the duties performed in the S-JDA position. Up to a total of 6 discretionary points are allowed.



Annual Training Requirement Certification (con't)

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j. It is incumbent upon the officer to ensure they are performing the requisite number of days in the JDAL position and that the joint organization completes the annual certification.

- ARPC JOM typically sends out reminder emails to get this accomplished
- When you are departing the billet it is important to provide designated person with your PCARS statement so they can complete the final annual certification and ARPC JOM can then log you out of your JDAL billet
- JDAMIS will not show you the # of days certified – the system is old
- If you want to know certified days, contact your annual certifier or ARPC JOM for screenshot or days certified
- Prior to departure you may want to contact ARPC JOM for review to make sure you are getting as much credit as you can – i.e. departing prior to earning the 36 days

****CJCSI change will be that it is the JDAL incumbents responsibility to provide PCARS to annual certifier in a timely manner. The new verbiage will be that if you do not get this annual certification completed within 90 days of anniversary date, you will receive 0 (ZERO) participation credit. No exceptions.**



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Standard Joint Duty Assignment- Full time (AGR/Active Duty)

- **Complete 24 months in AGR billet = Full credit**
 - **Few waiver exceptions. If they depart prior to 24 months, no credit**
 - **If they spend more than 30 days away from billet (10 week JPME II course) the joint org may require them to “make up” that time away**
 - **60 days constructive credit can be given; depart at 22 months**
- **Expected tour length is still 36 months, but not required by OSD**

After tour complete - JQO Eligibility:

- **Must complete JPME II for Joint Qualification nomination**
 - **USAF requirements: no UIF and must have Master’s Degree**
-



How do I earn the additional E-JDA points needed for full joint credit?

- **Civilian Experience:**
 - RC officers who are employed by the Federal Government, to include members serving in military technician status, may apply for JDA credit through the experience path, if the performance of their duties meets the statutory definition of joint matters
 - Up to 12 experience points can be earned
 - Contact ARPC JOM for guidance/DoDI 1300.19 Section 12.6
 - Submitted like any other experience package via JDAMIS website
 - Assignment to a NON-JDAL billet but the preponderance of your duties meets the definition of joint matters. Submit E-JDA package
 - Deployment to a joint location and preponderance of duties meet the definition of joint matters
 - Deployments must be 30+ days
 - If send to HFP area the intensity factor is x2 (180 days x 2 = 360 / 30.4 = 11.8 points)
 - Start/Stop date are “boots on ground” dates
 - Discretionary points – 6 total
-



JPME Requirements

Both paths require JPME I/II completion to become JQO

- **JPME I: ACSC or any service Command/Staff College to include many other countries Command/Staff College**
 - **JPME II: Any WAR college in-residence, JAWS, Eisenhower**
 - **For the RC officers: Joint Combined Warfighting School-Hybrid**
 - **40 week course – most slots selected through the RSSB**
 - **ARPC JOM typically gets some slots for those that are in JDAL billets and only need JPME for Joint Qualification**
 - **You will receive and email from us at the opening of the RSSB-B for a JOM slot**
 - **10 week JCWS course will count – if you can get a slot**
 - **AD owns all slots, RC officers attend if they cannot fill slots**
 - **RC not projected to get any JCWS slots**
 - **USAWC DL JPME II – 2 yr program – New and we are still trying to learn who we will get attendees for this (A1KO)**
-



Discretionary Credit

- Exercises and Education are approved for Discretionary Credit by JCS-J7
 - Exercises are now only worth 1 point. No matter the level of participation
 - **New CJCSI will state that we can only go back 365 days to award credit**
- Individuals who have an approved Exercises, Training, and Education should request credit via E-mail to their JOM service Manager
- Must provide substantiating docs (Joint Exercise Memo, Orders or Training Certificate, OPR)
- Cannot “double dip”: Exercise credit and JDAL credit cannot be earned at the same time, but Training/Education classes can while in JDAL billet
- Listings are located on myPers JOM – Submit Discretionary link
https://mypers.af.mil/app/answers/detail/a_id/6040/p/17/c/549/p/17/c/549

MAXIMUM 6 DISCRETIONARY POINTS TOWARD LEVEL III (JQO) DESIGNATION



Joint Qualification Matrix

| LEVEL | CRITERIA |
|---------------------|--|
| II | <ul style="list-style-type: none"> Awarded upon completion of JPME Phase I and accrual of 12 points and certification by the Secretary of the Military Department concerned. <ul style="list-style-type: none"> A minimum of 6 points must come from joint duty or experience. A maximum of 6 discretionary points may be derived from joint training, joint exercises, and education/training courses other than JPME. <p>NOTE: Officers who have full joint tour credit and have completed JPME Phase I may be designated as Level II by the Secretary of the Military Department concerned.</p> |
| III | <ul style="list-style-type: none"> Awarded upon completion of JPME Phase II and accrual of a minimum of 24 total points (based on Level II point requirements, normally 12 more points since Level II) or full joint duty credit, and certification by the USD(P&R). <ul style="list-style-type: none"> A minimum of 18 points must come from joint duty or experience. A maximum of 6 discretionary points may be derived from joint training, joint exercises, and education/training courses other than JPME. Recency requirement: a minimum of 12 months in a position, either aggregated or served all at once, must come from joint experience earned in the pay grade of O-4 or higher. Officers must be an O-4 (for pay purposes) for at least 1 day while filling an S-JDA or during the period for which joint experience points are earned. Formal designation: JQO. JQO designation is required for appointment as an O-7 (ADL officers only). |
| IV GO/FO Only | <ul style="list-style-type: none"> Awarded upon completion of Capstone and accrual of 24 joint experience points or full joint GO/FO credit from an assignment after: <ul style="list-style-type: none"> Completing at least 14 months in a GO/FO joint billet or joint pool billet (as designated by the Secretary of Defense) in OSD, the Joint Staff, CCMD headquarters (HQ), joint task force HQ, or in a Defense Agency or DoD Field Activity. Certification by the USD(P&R). Officers must be a GO/FO (for pay purposes) for at least 1 day while filling the GO/FO S-JDA or during the period for which joint experience points are earned. |

Part time JDAL incumbents are not nominated for Level II unless they have the requisite 12 points/JPME. They go straight to JQO when all requirements are met

Time in Position (TIP)
Must have 12 months
Combined or cumulative at
the grade of O-4

Some officers MAY have
to earn more than 24 points

ARPC JOM nominates Lvl II/III
each month



- **MilPDS does not contain ANY joint credit information. We are working with AFPC/AFPOA at this time to include JQO designation on OSB for promotion boards**

- **See your progress of earning joint credit by logging into JDAMIS:**
<https://milconnect.dmdc.osd.mil/milconnect/>
 - Click on Correspondence/Documents for the JQS link.
 - Once logged in, look for the Joint Officer History Report

- **JCWS-H does not show up on Career Data Brief or OSB**

- **Annual Certification days will not show in Joint Officer History Report – just start/stop dates**

- **AGR JDAL billets are 2 yr minimum and very few wavier options to depart early**

- **RC officer does NOT have to be JQO to be promoted to General Officer**

- **Your joint credit information is shared with the Development Teams**



myPers JOM page

Search for Total Force JOM

Under Related Resources:

Total Force JOM Handbook (includes definition of joint matters, how to apply for E-JDA, JQO requirements, etc.)

Submit Discretionary points

For E-JDA self-nomination process, see AFRC Self-nomination process

ARPC JOM POC's:

Lt Col Michael Masters – DPAF Division Chief

Ms. Sara Simms – JOM Branch Chief S-JDA/E-JDA

Mr. Scott Casker – JPME updates, discretionary points, Level II/III nominations

DSN 847 3413 or commercial 720 847 3413

AFPC JOM POC:

Email: AFPC/DP2LWA-Joint Assignment Matters (GAL)

DSN: 665-3720



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I'm done babbling – It's your turn!

Questions?



Joint Matters Definition

WHAT YOU DO:

(1)... matters related to any of the following:

A) The development or achievement of strategic objectives through the synchronization, coordination, and organization of integrated forces in operations across domains such as land, sea, or air, in space, or in the information environment, including matters relating to any of the following:

(i) National military strategy;

(ii) Strategic planning and contingency planning;

(iii) Command and control, intelligence, fires, movement and maneuver, protection or sustainment of operations under unified command;

(iv) National security planning with other departments and agencies of the United States;

(v) Combined operations with military forces of allied nations.



Joint Matters Definition

B) Acquisition matters conducted by members of the armed forces and covered under chapter 87 of this title involved in developing, testing, contracting, producing, or fielding of multi-service programs or systems.

C) Other matters designated in regulation by the Secretary of Defense in consultation with the Chairman of the Joint Chiefs of Staff.

WHO YOU DO IT WITH:

(2) In the context of joint matters, the term “integrated forces” refers to military forces that are involved in achieving unified action with participants from:

A) more than one military department; *or*

B) a military department and one or more of the following:

- (i) Other departments and agencies of the United States
- (ii) The military forces or agencies of other countries
- (iii) Non-governmental persons or entities.



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Definition of the definition of Joint Matters

| | | |
|--|--------------------|--|
| <p>Definition of joint matters: *(1) ...matters related to any of the following:</p> | | |
| <p>A) The development or achievement of strategic objectives through the synchronization, coordination, and organization of integrated forces in operations across domains such as land, sea, or air, in space, or in the information environment, including matters relating to any of the following:</p> <ul style="list-style-type: none"> (i) National military strategy; (ii) Strategic planning and contingency planning; (iii) Command and control, intelligence, fires, movement and maneuver, protection or sustainment of operations under unified command; (iv) National security planning with other departments and agencies of the United States; (v) Combined operations with military forces of allied nations. | <p>What You Do</p> | <p>Information Environment – The aggregate of individuals, organizations, and systems that collect, process, disseminate, or act on information. (JP 3-13) Strategy – A prudent idea or set of ideas for employing the instruments of national power in a synchronized and integrated fashion to achieve theater, national, and/or multinational objectives. (JP 3-0) National Military Strategy (NMS) – A document approved by the Chairman Joint Chiefs of Staff for distributing and applying military power to attain national security strategy and national defense strategy objectives. (JP 1) Strategic Plan (SP) – A plan for the overall conduct of a war. (JP1) Contingency Planning (CP) – The Joint Operation Planning and Execution System planning activities that occur in non-crisis situations. The Joint Planning and Execution Community uses contingency planning to develop operation plans for a broad range of contingencies based on requirements identified in the Contingency Planning Guidance, Joint Strategic Capabilities Plan, or other planning directive. Contingency planning underpins and facilitates the transition to crisis action planning. (JP 5-0) Command and Control (C2) – The exercise of authority and direction by a properly designated commander over assigned and attached forces in the accomplishment of the mission. Command and control functions are performed through an arrangement of personnel, equipment, communications, facilities, and procedures employed by a commander in planning, directing, coordinating, and controlling forces and operations in the accomplishment of the mission. (JP 1) Unified Command – A command with a broad continuing mission under a single commander and composed of significant assigned components of two or more Military Departments that is established and so designated by the President, through the Secretary of Defense with the advice and assistance of the Chairman of the Joint Chiefs of Staff. Also called unified combatant command. (JP 1) Maneuver – 1. A movement to place ships, aircraft, or land forces in a position of advantage over the enemy. 2. A tactical exercise carried out at sea, in the air, on the ground, or on a map in imitation of war. 3. The operation of a ship, aircraft, or vehicle, to cause it to perform desired movements. 4. Employment of forces in the operational area through movement in combination with fires to achieve a position of advantage in respect to the enemy. (JP 3) National Security (NS) – A collective term encompassing both national defense and foreign relations of the United States. Specifically, the condition provided by: a. a military or defense advantage over any foreign nation of group of nations; b. a favorable foreign relations position; or c. a defense posture capable of successfully resisting hostile or destructive action from within or without, overt or covert. (JP 1) Operation – 1. A military action or the carrying out of a strategic, operational, tactical, service, training, or administrative military mission. 2. The process of carrying on combat, including movement, supply, attack, defense, and maneuvers needed to gain the objectives of any battle or campaign. (JP 1) Combined Operation – An operation conducted by forces of two or more Allied nations active together for the accomplishment of a single mission. (JP 3-52)</p> |
| <p>B) Acquisition matters conducted by members of the armed forces and covered under chapter 87 of this title involved in developing, testing, contracting, producing, or fielding of multi-service programs or systems.</p> | | <p>Chapter 87 - Establishes policies and procedures for the effective management (including accession, education, training, and career development) of persons serving in acquisition positions in the Department of Defense.</p> |
| <p>C) Other matters designated in regulation by the Secretary of Defense in consultation with the Chairman of the Joint Chiefs of Staff.</p> | | |



Definition of the definition of Joint Matters

| | | |
|---|-------------------------------|---|
| <p>(2) In the context of joint matters, the term "integrated forces" refers to military forces that are involved in achieving unified action with participants from:</p> <ul style="list-style-type: none">A) more than one military department; orB) a military department and one or more of the following:<ul style="list-style-type: none">(i) Other departments and agencies of the United States(ii) The military forces or agencies of other countries(iii) Non-governmental persons or entities. | <p>Who You Do It With</p> | <p>Unified Action - The synchronization, coordination, and/or integration of the activities of governmental and nongovernmental entities with military operations to achieve unity of effort. (JP1)</p> <p>Nongovernmental organization (NGO) - A private, self-governing, not-for-profit organization dedicated to alleviating human suffering, and/or promoting education, health care, economic development, environmental protection, human rights, and conflict resolution; and/or encouraging the establishment of democratic institutions and civil society. (JP 3-08)</p> |
|---|-------------------------------|---|

In your writing – clearly demonstrate that the preponderance of your duties meets this definition

WHO you do work with and HOW that work led to a unified action



S-JDA (JDAL) scenarios

Assigned billet: 1 Jan 16

**First day creditable service (first day duty performed in billet): 13 Mar 16
(DoDI 1300.19 dtd Mar 2014)**

Anniversary date (start date): 13 Mar 16

Year 1 (16-17): 115 days

Year 2 (17-18): 241 days

Year 3 (18-19): ??

Departed: 3 Nov 18

If this officer participated minimum 36 days from anniversary date (2018) to depart date then it is considered a good year

This officer will have 3 good years, will need 10 additional points for full joint credit and completion for JPME I/II for JQO nomination

If the 36 days is not met prior to departure date – this officer has 2 good years and will need 18 additional points for full joint credit and JPMEI/II for JQO



S-JDA (JDAL) scenarios

Assigned billet: 1 Jan 16

First day creditable service: 13 Mar 16 (DoDI 1300.19 dtd Mar 2014)

Anniversary date (start date): 13 Mar 16

Year 1 (16-17): 115 days

Year 2 (17-departed Dec 17): 32 days

Officer receives NO JDAL credit. Must have a minimum of 2 yrs/36 days to earn credit.

You can apply for E-JDA credit for this: After completion of the S-JDA tour, officers failing to meet the 36-day minimum participation requirement may request their time served (number of days divided by 30.4) be accrued under the E-JDA path

$115 + 32 = 147$ total days participated in JDAL billet

$147 / 30.4 = 4.8$ points IF E-JDA package is approved. No guarantee just because you were in a JDAL billet.

I will help the officer with this type of submission – contact me!



S-JDA (JDAL) scenarios

Assigned billet: 5 April 18

Anniversary date (start date): 5 April 18 (DoDI 1300.19 dtd April 18)

****NDAA 17 changed this so the officers wouldn't have to remember an odd date for an anniversary****

Year 1 (18-19): 78 days

Year 2 (19-20): 22 days

Perform Man-Days (min. 30+ days) at another location NOT doing JDAL work, but preponderance duties joint matters.

Submit E-JDA manual submission – work with ARPC JOM – within 365 days of end date of MPA tour. Make sure annual certification does not include those days. If approved, total days divided by 30.4 = Experience points earned

Year 3 (20- departure date): 99 days

2 good yrs in JDAL billet. Needs 18 additional points and JPME I/II for JQO

18 points are hard to earn - If possible get 3 good years prior to departure.



S-JDA (JDAL) scenarios

DoDI 1300.19 12.5.a. Time served in a JDAL position that is not sufficient to earn full JDA credit may be converted to accrued credit under the E-JDA path

Assigned billet: 11 Aug 15

Anniversary date (start date): 9 Sep 15 (DoDI 1300.19 dtd April 18)

Year 1 (15-16): 295 days

Year 2 (16-17): 335 days

Year 3 (17-depart date): 210 days

OPTION:

Total days: 840 days / 30.4 = 27.6 points

If you kept the 3 good years as is, you would have to earn 10 additional experience points – 6 discretionary.

If you converted this under E-JDA path, you would have FULL JOINT credit due to participation days

Must be done within 365 days of end date

OSD/JS-J1 JOM is working on this process



S-JDA (JDAL) scenarios

Consecutive JDAL billets

1st JDAL Assign date: 21 Oct 13

Anniversary Date (start date): 6 Dec 13

Year 1 (13-14): 59 days

Year 2 (14-15): 35 days

Year 3 (15-16): 124 days

Year 4 (16-17): 70 days

Partial Year 5 (Dec 2017-depart date 21 April 18): 22 days

New billet start date: 22 April 17 – anniversary date stays the same – consecutive assignments

Year 5: 22 April 18- CURRENT DATE: 32 days

Year 5 (total days): 54 days

Although 5 yrs in billet – there are 4 “good” years

Depart at any time with FULL joint credit. No additional points, just needs JPME I/II completed for JQO



S-JDA (JDAL) scenarios

Non-Consecutive JDAL billets

1st JDAL billet: Yr 1: 48 days Yr 2: 28 Yr 3: 45 Yr 4: 25
2 “good” yrs in 1st JDAL billet

2nd JDAL billet assign: 15 Nov 16
Anniversary Date (start date): 3 Mar 17
Year 1 (17-18): 69 days
Depart 3 Nov 18: 34 days

If she departs today it shows 3 good yrs. Had this officer worked 2 more days prior to departure they would have 4 good years and FULL joint credit

Since they didn't meet the 4th good year this officer will have 3 “good” years and will need to earn an additional 10 points for full joint credit

How many days you have participated per anniversary year is the key to good years – not how many calendar years you have been in billet



S-JDA (JDAL) scenarios

Overage in JDAL billet

Assigned: 28 Oct 15 as an overage

Primary departs billet: 24 May 17

Overage starts earning credit in JDAL billet: 25 Feb 17 (90 days prior to primary departing or first day of creditable service)

DoDI 1300.19: Section 5.1.c The assignment of more than one officer to the same S-JDA is not authorized except during reassignment. The overlap of incoming and outgoing officers, during which time both officers accrue JDA credit, may not exceed 90 days.

Anniversary date: 25 Feb 17

****Recommendation: As an overage – you should apply for E-JDA credit for the time in the billet from 28 Oct 15- 24 Feb 17. Must be within 365 days of becoming primary in billet and participated 30+ days as overage****



Guidance on Preparing Joint Experience Summary

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Individual steps for E-JDA (experience path):

1. Log into the JQS self nomination website to fill out application and upload the experience supporting documents
<https://jqs.dmdc.osd.mil/app/jqs>
2. When completing the application, ensure that you provide as much detail as possible as this becomes the basis of your JES sheet that is reviewed by the panel. RECOMMENDATION: Fill in 3-4 of the 6 blocks- leaving little white space
3. Supporting documents required: OPR/LOE, awards, letter written by rater/senior rater, DFAS travel vouchers, LES
4. The JES: The narrative must include the **“what” was accomplished** as part of the definition of “joint matters” (JM) vs “whom” it was accomplished with
 - “Joint Matters” definition – including matters relating to:
 - National Military Strategy
 - Strategic Planning and Contingency Planning
 - Command and Control of Operations, intelligence, fires, movement and maneuver, protection or sustainment of operations under Unified Command
 - National Security Planning with other Departments and Agencies of the US
 - Combined Operations with Military Forces of Allied Nations
 - Acquisition matters involved in developing, testing, contracting, producing, or fielding of multi-service programs or systems.

Note from the Joint Staff: the 6 joint matters functions identified in the joint matters definition are strategic level functions. More officers are performing joint duties because of the strategic direction provided by other officers who are truly performing “joint matters” duties at the strategic level, and this is the type of experience the board should recognize (we are looking for the latter – not the former; the integrator – not the integrated). Competent joint warfighters must be skilled in thinking strategically and at optimizing joint capabilities (Joint Pub 1). Joint Qualified Officers must have strategic level experience in order to benefit the department.

-Hard verbs, such as **“developed”, “integrated”, “planned”, “synchronized” and “orchestrated”** are excellent words for composition, where as **“contributed”, “liaised”, “participated” and “coordinated”** are often less favorably considered by the Joint Panel because they do not reveal the direct connection of your individual duties to the **“what”** part of the definition

The JES should be a stand-alone document that clearly tells/shows the joint panel that your duties met the definition of **“joint matters.”**



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Questions??





Contacts for Det 6 IRs

OL – JB Langley-Eustis VA
757-764-5101/DSN 574
HQRIO.DET6OL-
JBLE@us.af.mil

IR Guide

<http://www.arpc.afrc.af.mil/Portals/4/DRIO/TheIRGuide-1.pdf?ver=2016-07-08-120549-033>

IR Travel Companion Guide

<http://www.arpc.afrc.af.mil/Portals/4/DRIO/RIO-IR-Travel-Guide-2016.pdf?ver=2016-07-08-120952-377>

HQ RIO Website

<http://www.arpc.afrc.af.mil/hqrio.aspx>

Main Customer Service Line
(813) 828-5035/DSN 968

Opt 1 - Force Management
(Assignments, Enlisted Prom, UPMR Mgt)
Riodet6forcemgmt@us.af.mil

Opt 2 – Readiness & Integration
(Orders, Readiness, Waivers, Formal School)
Riodet6.readiness@us.af.mil

Opt 5 - Resource Management
(All other services , DTS)
riodet6@us.af.mil

Commander: Col Paul Delano (at MacDill)
(813) 828-5035 Opt 4/DSN 968;
paul.delano@us.af.mil

Superintendent: CMSgt Walisa Villarreal
(813) 828-5035 Opt 3/DSN 968
warisar.villarreal.4@us.af.mil

IR Travel

720-847-3501 (DSN 847)
Fax: 720-847-3963 (DSN 847)
Submit RTS Travel Vouchers via the following link:
<http://www.arpc.afrc.af.mil/HQRIO/IRTravel.aspx>

OL - Hurlburt Field FL
850-884-2820/DSN 579
RIODET6OLHURLBURT@us.af.mil

Total Force Service Center (ARPC)

(800) 525-0102
(210) 565-0102/DSN 665

Orders

Orders Writing Cell (OWC)
(813) 828-5035 opt 2/DSN 968
RIOdet6.Order.Writers@us.af.mil

ARPC/RIO Pay Office

Submit Mil pay and pay issues via the following link:
<http://www.arpc.afrc.af.mil/HQRIO/IMA-RPO.aspx>



Upcoming Force Development Briefings

- **14 Feb 2020 – Officer Promotion Board Preparation, specifically for the CY20 Lt Col Board (June 2020)**
- **13 Mar 2020 – Developmental Education in preparation for Academic Year 2020/EDEB Enlisted Force Development (EDP/KPL/DT)**
- **10 Apr 2020 – Understanding Orders, DTS and RTS Process**
- **15 May 2020 – URC Responsibilities**